

Please note this Apprenticeship / Traineeship vacancy bulletin is updated regularly - contact the Opportunity Sheffield team if you require further information around any role. **If you wish to find out more about a vacancy below please contact apprenticeshipready@sheffield.gov.uk or if you would like to express an interest in applying for any of the vacancies or apprenticeships listed please send your CV to apprenticeshipready@sheffield.gov.uk.**

Please note: some vacancies require a CV to be sent to sccapprenticeships@sheffield.gov.uk instead of Apprenticeship Ready – these are outlined in the Account Manager box.

The vacancy reference number and Account Manager of the role you wish to apply for should be included in your email.

| Post Code | Job Title / Vacancy ID | Job Description | Closing Date | Account Manager |
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| ST1 5SH | Contract Liaison Officer VAC2022103707 | Dealing with the various enquiries and issues our diverse customer base will have. The role will involve taking the lead in dealing with customer enquiries and issues relating to the various types of works our Operational team and Sub Contractors perform in our clients' residents homes. The purpose of this role will be to support our Operational team in achieving customer satisfaction through liaison with customers and internal teams to ensure our repair and improvement work is carried out with minimal impact to the customer. Apply via online link below: https://www.novussolutions.co.uk/job/contract-liaison-officer/ | 29/07/2022 | Stephen Arundel |
| ST1 5SH | Administration Apprentice VAC2022103708 | Our Administration Apprenticeship programme provides you with the skills and personal development you need in an environment where you can thrive and achieve your potential to become an Administration expert, learning a wealth of skills from an experienced, established, friendly team. Apply via below link: https://www.novussolutions.co.uk/job/administration-apprentice/ | 29/07/2022 | Stephen Arundel |

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| ST1 5SH | Part-Time Administrator VAC2022103709 | <p>The Social Value Coordinator will be responsible for supporting with the co-ordination and management Solutions, Responsible Business, Social Value, and Customer Service strategy. Conducting research, coming up with ideas, supporting the development of policies, supporting the creation of detailed plans, capturing, monitoring, and reporting progress, building relationships with member organisations, and then implementing and coordinating a range of activities and initiatives, which are designed to have a positive impact on our employees, clients, customers, and the local communities in which we operate.</p> <p>Please forward CVs to kevin.rhone@novussolutions.co.uk or call on 07590961796</p> | 29/07/2022 | Stephen Arundel |
| S71NF | Apprentice Administrator VAC2022103557 | <p>Role: To provide administration support and to work with colleagues to deliver a comprehensive service.</p> <p>Main Responsibilities</p> <p>To assist all departments with their day-to-day administration tasks to include opening and distributing post, delivering and scanning documents, photocopying, typing notes and letters from dictation, archiving and storage of client files and documents.</p> <p>To ensure that there is sufficient stationery within the departments and to replenish as and when required.</p> <p>Departmental filing on a regular basis.</p> <p>Take hand deliveries</p> <p>Frank the post and deliver it to the Post Office at the end of each day</p> <p>At all times comply with the company policies, procedures, and instructions.</p> <p>Implement new ideas and methods and continue to seek ways of both improving the contribution to the organisation's goals and enhancing the reputation of the company.</p> <p>Help take incoming telephone calls and taking messages.</p> <p>Greet visitors.</p> <p>Assisting with and covering reception as and when necessary.</p> <p>Schedule meetings.</p> <p>Providing refreshments.</p> <p>Manage emails.</p> <p>Anything else that may be asked of you from time to time"</p> | 31/07/2022 | Tariq Ali |
| S38EN | Operations Apprentice VAC2022103628 | <p>Job summary:</p> <p>Assisting an existing and well-established team in the day to day running of a busy adventure travel operations department working in the field of Mountaineering, trekking and skiing</p> | 31/07/2022 | Sophie Mazzola |

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| | | <p>expeditions</p> <p>Responsibilities and Duties</p> <ol style="list-style-type: none"> 1. Training and expedition preparation <ol style="list-style-type: none"> a. Assist Expedition Leaders on pre-expedition training courses with both indoor and outdoor settings b. Work alongside expedition Leaders on trekking and climbing training sessions c. Assist in 'setting up' presentation spaces and preparation conferences 2. Equipment <ol style="list-style-type: none"> a. Receive and process hire equipment requests from clients b. Package and post hire equipment to clients c. Check and process returned hire equipment from clients d. Pack and prepare equipment ready for use on expeditions and courses e. Order expedition equipment, food and communications equipment f. Pack and prepare medical kits 3. Pre-Expedition administration <ol style="list-style-type: none"> a. Communicate with 'in country agents' around itineraries, hotels and support staff. b. Prepare briefing packs for expedition Leaders c. Arrange delivery of leader's equipment | | |
| LN25LN | Apprentice Roofer VAC2022103665 | <p>Installing/repair roofs including tiling, slating, lead work, cement work, flat roofs, GRP & Rubber.</p> <p>Working as part of a team of roofers,</p> <p>Work is often at height on scaffolding, therefore you need to be 'good with heights'.</p> <p>Maintaining of tools and materials.</p> <p>Committed and hardworking, as at times the work can be physically demanding.</p> <p>Follow safety rules</p> | 31/07/2022 | John Whittaker |
| S38EN | Customer Support Apprentice VAC2022103627 | <p>Answering the telephone and dealing with the enquiry, or passing the call onto the appropriate person</p> <p>Answering new enquiry emails or passing the email to the appropriate person</p> <p>Add new enquires (from the website and phone) to database and prospects tracker</p> <p>Monitor and respond to "Live Chat"</p> <p>Process bookings for expeditions, treks, and courses</p> <p>Take and receipt payments</p> <p>Support clients already booked (questions by email and phone)</p> | 31/07/2022 | Sophie Mazzola |

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| | | <p>Invoice clients for single room supplements, extra nights, and airport transfers</p> <p>Chase client's admin and forms for all trips</p> <p>Invoice for equipment hire and refund deposits when equipment is returned</p> <p>Add flight schedules to the database and produce flight schedules</p> <p>Check flight etickets are issued correctly</p> <p>Book Airport Transfers for Alpine Summer and Ski courses</p> <p>Check attendance for the pre-trip weekends</p> | | |
| S361BX | <p>Administration Assistant Apprentice</p> <p>VAC2022103669</p> | <ul style="list-style-type: none"> • Ensure an effective and efficient reception service is provided to patients and any other visitors to the Practice • Explain Practice arrangements and formal requirements to new patients and those seeking temporary cover and ensure procedures are completed. • Receive and make telephone calls as required. Divert calls and take messages, ensuring accuracy of detail and prompt appropriate delivery. • Enter requests for home visits into the visit book, ensuring careful recording of all relevant details and where necessary refer to Duty Doctor. • Action repeat prescription requests and ensure that they are ready for collection by the patient within 48 hours, either on the computer or manually. • Prepare lists and notes for all surgeries and clinics held, ensuring completion of all associated paperwork. Advise patients of relevant charges for private (non-General Medical Services) services, accept payment and issue receipts for same. • Enter patient information on to the computer as required. • Patient notes and correspondence, the practice is paper light: • Ensure up to date maintenance of filing system. • Ensure correspondence, reports, results etc are filed promptly and in the correct records, ensuring that all recent correspondence is available when patients are seen. • Make and serve refreshments, ensure the kitchen is kept clean and tidy and air and tidy the waiting room in turn with other staff. Ensure waiting areas and foyers both internally and externally are free from litter. Check children's play area for safety and tidiness. • Ensure that all new patients are registered onto the computer system promptly and accurately | 31/07/2022 | Sophie Mazzola |

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| S9 3LS | Tram Conductor VAC2022103671 | Tram conductor role working with the public processing tickets and assisting with queries on the tram network. You will be working on the tram within the Sheffield Community collecting revenue, helping customers, and representing the stagecoach and super tram brands <ul style="list-style-type: none"> • 20 Opportunities - Application process includes an interview with a short, basic Maths and English test | 31/07/2022 | Yves Orford |
| S105BB | Property Administrator Apprentice VAC2022103688 | Answering telephone and general office administration Registering applicants and matching them with properties Ensure you have a thorough understanding of each property you are marketing/Booking appointments and arranging viewings/Viewing feedback/Social Media marketing/Registering deposits/Drafting tenancy agreements/Completing references and credit checks on potential tenants/Creating window cards/Designing leaflets/Taking marketing pictures/Reception duties/Responding to enquiries/Inventories and inspections/Arranging safety certificates with the necessary Contractors/Adding invoices and rent receipts to our Property Management Software, Alto. | 31/07/2022 | Tariq Ali |
| Rotherham | Project coordinator | To support the development and delivery of the Tassibee Project. This challenging position will suit a driven organised individual who is a great communicator and a natural problem solver. <ul style="list-style-type: none"> • Responsibilities will include but are not limited to: • Working closely with the Chief Executive to assist in overseeing the day to day running of classes, projects and the office run smoothly. Including helping with plans, documents, meetings, attracting contributors, marketing and tracking progress • Facilitating team meeting and project sessions • Identify & facilitate appropriate training opportunities to access training • Work with groups of women and individuals to enable them to develop and celebrate their own potential • To develop a multi-agency approach with other organisations and agencies and work collaboratively with them • To identify gaps in current service provision aimed at women's employability and engagement | 01/08/2022 | Kevin Owers |

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| | | <ul style="list-style-type: none"> • Delegating work to staff and managing their workload and output • Use a range of Microsoft Office software including email, spreadsheets, and databases. • Managing filing system and evidence files and develop/implement new administrative systems, such as records management <p>How to apply: Email your cv and covering letter through to admin@tassibee.co.uk. No agencies please.</p> | | |
| Rotherham | Part time Finance Officer | <p>In this role, you'll be working with the Chief Executive & admin team to assist in the finance tasks at Tassibee.</p> <p>Summary of tasks:</p> <ul style="list-style-type: none"> • Entering invoices, receipts, etc onto Quick Books. • Processing of expenditure and income and monthly reconciliations • Managing filing system and evidence files and develop/implement new administrative systems, such as records management. • To assist with identifying sources of funding and preparing application for funding. and establishing links with funding organisations where appropriate. • To prepare financial reports and monitoring statements for the Management Committee and Senior Management Team. • Ensure and smooth-running finance function and recording of finance related tasks • Update and maintain filing and other systems • Use a range of Microsoft Office software including email, spreadsheets, and Quick Books for finance purposes • Check all expenditure claims for authorisation. • Prepare list of payees each week and check invoice queries • Send out invoices to customers & chase up outstanding invoices • Any other duties commensurate with the post as may be required from time to time. <p>How to apply: Email your cv and covering letter through to admin@tassibee.co.uk.</p> | 01/08/2022 | Kevin Owers |
| S7 2DH | Tailor & Costume Maker VAC2022103686 | <p>The role will be based in our fully equipped Sheffield-based Studio, just off the very sociable and busy Abbeydale Road, with great public transport links and affording free parking. The successful candidate will be rewarded with working very closely with our business owner who is an exceptional and unrivalled talent, with years of experience in his field. As such the role will provide the successful candidate with a unique and unparalleled learning opportunity from which</p> | 01/08/2022 | Miriam Muhsin |

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| | | <p>to develop into an industry leading individual themselves.</p> <p>The business owner takes the role of in-house designer within the company and the tailors role will require the individual to create theatrical costumes from sketches/drawings and existing patterns he has created. That said, there is a distinct willingness from the owner for the successful candidate to display their own creative input, which will be strongly encouraged.</p> <p>Contact through Advance.</p> | | |
| S9 3HD | Apprentice Motor Vehicle Fitter VAC2022103710 | <p>To perform all duties using methods in accordance with the Health And Safety at Work Act. 2. To diagnose, identify and carry out major and minor servicing, preventative maintenance to vehicles and plant in accordance with the schedule's specifications of the Sheffield City Council. To prepare vehicles for MOT testing. Carry out PDI's to new vehicles and plant. To provide technical support and advice when required. 3. To carry out repair, remedial work, inspection to breakdowns at work sites, depots or workshops throughout the city with a minimum of supervision. To assist in the recovery of vehicles and plant to depot workshops. To conduct safe working load tests for operational vehicle tail lift equipment. 4. To carry out Compliance testing on Hackney Carriages and Private hire vehicles in accordance with Sheffield City Council's Hackney Carriage and Private Hire specification and DVSA MOT standards. To carry out MOT testing on class 4, 5, and 7 vehicles in accordance with DVSA MOT standards. To provide technical support and advice when required. 5. To diagnose, identify and carryout vehicle electrical repairs to provide technical support and advice when required. 6. To be responsible for the operation of the MOT station, always ensuring efficiency and effectiveness and compliance with all criteria as determined by DVSA, Sheffield City Council and Health and Safety. 7. To be responsible for the maintenance and good working order of all equipment specific to the testing station whilst working in this area. 8. To notify the Supervisor of any defective workshop equipment or plant. 9. To be responsible for the maintenance and security of all documentation and records relating to the MOT bay and the workshop. 10. To work from any location as required adopting the work patterns in operation at that worksite including shift and weekend working where required and on call arrangements. 11. To assist with the development of Apprentices.</p> <p>12. To complete all document</p> <p>Forward CV's to Tariq.Ali2@Sheffield.gov.uk</p> | 31/08/2022 | Tariq Ali |
| S60 1RF | Administration Assistant Apprentice | <p>The Elevator Company</p> <p>https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=y9stIKrgX8LX3uTgqrFvQg%3D%3D&Category=Customer%20Service</p> | | The Source |
| S3 9QY | Digital Marketing Assistant Apprentice | <p>Bang Tidy</p> <p>https://thesourceacademy.co.uk/vacancy?Category=IT%2520%2520CDI&Advert=C1XRLKolbUzX3uTgqrFvQg%3D%3D&Category=IT%20%2F%20CDI</p> | | The Source |

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| S4 7UR | Support Assistant Apprentice | Asset Go Solutions Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=0h2ULG93NLX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S3 9PT | Business Administration Apprentice | S4S (UK) Limited https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=H%2FTuLHhAWkDX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S4 7UR | Business Administration Assistant Apprentice | Baldwin & Francis Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=8BtGb5u2AdjX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S4 7UR | Project Assistant Apprentice | Baldwin & Francis Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=wkupTrjoLoPX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S36 2AA | Business Administration Apprentice | Bardon Environmental Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=8mX92bnU34XX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S9 5DF | Trainee Parts Advisor Apprentice | Bullseye SuperFactors Ltd https://thesourceacademy.co.uk/vacancy?Category=Stockroom%2520%2F%2520Warehouse&Advert=qdDdluYomqbX3uTgqrFvQg%3D%3D&Category=Stockroom%20%2F%20Warehouse | | The Source |
| DN5 9SH | Trainee Parts Advisor Apprentice | Bullseye SuperFactors Ltd https://thesourceacademy.co.uk/vacancy?Category=Other&Advert=BIRGt16zCj%2FX3uTgqrFvQg%3D%3D&Category=Other | | The Source |
| S63 5DB | Apprentice Utility Connections Project Coordinator | Business Energy Direct (UK) Ltd https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=0ueV4LjSzVrX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |

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| S1 2EX | Candidate Care Consultant Apprentice | CER Education Recruitment https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=U7gWSQQvkPDX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S65 1DA | Apprentice Receptionist | Clifton Medical https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=KqncAn7jASzX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S66 9AQ | Retail & Marketing Apprentice | Distex Limited Retail and Marketing Apprentice The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| S2 5FX | Medical Receptionist Apprentice | Dovercourt Surgery https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=o55u1k6Id4DX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S60 1DX | Business Administration Apprentice | DuoCall Communications Ltd Business Administration Apprentice The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| S61 2DU | Service Administrator Apprentice | E Lloyd & Son Ltd (trading as Lloyd Catering Equipment) https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=7X8HixnDW%2FX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S9 3WU | Trade Supplier / Warehouse Apprentice | Electrical Wholesale Sheffield https://thesourceacademy.co.uk/vacancy?Category=Stockroom%2520%2F%2520Warehouse&Advert=VpNZ98y26%2BrX3uTgqrFvQg%3D%3D&Category=Stockroom%20%2F%20Warehouse | | The Source |
| LS15 0BF | Customer Services Assistant Apprentice | Galaxy Insulation https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=oRJZ6u7fsa%2FX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |

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| LS15 0BF | Warehouse Assistant Apprentice | Galaxy Insulation https://thesourceacademy.co.uk/vacancy?Category=Stockroom%2520%2F%2520Warehouse&Advert=8L8lLau8o77X3uTgqrFvQg%3D%3D&Category=Stockroom%20%2F%20Warehouse | | The Source |
| S3 8BX | Business Support | Gravitate Digital Accounting Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=%2FxzKqtlF87LX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S60 5HZ | Sales & Business Administration Apprentice | Grayson (GB) Limited Sales & Business Administration Apprentice The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| S9 1TG | Resource Coordinator | Highlander Computing Solutions Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=stddeIZA4pTX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S9 1TG | Administration & Finance Apprentice | Highlander Computing Solutions Ltd https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=7srLBzjOO3jX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S9 5JF | Freight Operator/Office Administrator Apprentice | IDB Freight Limited https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=FXXKOjOnu1%2FX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S9 1DZ | Business Administration Apprentice | ITM Power (Trading) Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=9f3tlmi1turX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S65 3SH | Warehouse Apprentice | Kite Packaging Limited https://thesourceacademy.co.uk/vacancy?Category=Stockroom%2520%2F%2520Warehouse&Advert=u3hhPZ2tFvvX3uTgqrFvQg%3D%3D&Category=Stockroom%20%2F%20Warehouse | | The Source |

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| S60 1DX | Warehouse and Dispatch Apprentice | Marsden Weighing Machine Group Limited Warehouse and Dispatch Apprentice The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| S1 2BX | Customer Service & Adminsitration Apprentice | Me and My Builder Ltd T/A Milestone Builders https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=X0UwdoFs5anX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S35 9ZX | Apprentice Administrator | MLAS https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=f04ZGu00f97X3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S9 4WQ / S2 5QX | Sales Administrator Apprentice | Nest.co.uk Ltd Sales Administrator Apprentice The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| S10 3BT | Apprentice Receptionist | Notre Dame High School https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=FxqTvvGysDnX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S11 7ED | Customer Service & Business Administrator Apprentice | Optimum Commercial Solutions Limited https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=qGv1S1%2BUhULX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S66 7QR | Customer Service & Business Administration Apprentice | Response Vehicle Lighting LTD https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=Goa13FETM2jX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S62 6EF | Office Administration & Customer Service Apprentice | Ron Hull Junior Limited https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=kMhYHt4QIOXX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |

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| S62 6EF | Weighbridge Operator & Customer Service Apprentice | Ron Hull Junior Limited https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=M6UWQvel9qbX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S35 1QP | Apprentice Sales Coordinator | Samuel Grant https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=bWidWJheYnfX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S9 4WQ | Customer Service Practitioner Level 2 Standard | Wedo Business Services Ltd https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=5KXJZ99KAzHX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S72 8SU | Apprentice Medical Receptionist | White Rose Medical Practice (Cudsworth) https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=zrzqhJA7NmjX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S40 3JZ | Reception & Administration Apprentice | Self Assessment and Corporate Tax Ltd t/a Hadfields Chartered Accountants https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=k9HmlokpTHX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S1 4GH | Property Administrator | Sheffield City Living Ltd https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=7z6hV6eT%2BITX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |
| S9 4WQ | Customer Administration Assistant | The Cinch Group Customer Administration Assistant The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| B76 1AL | Customer Services Assistant Apprentice | Galaxy Insulation https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=c2rvi5S18QnX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |

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| S6 1HP | Operations Administrator Apprentice | Murray Plate Group Ltd https://thesourceacademy.co.uk/vacancy?Category=Admin&Advert=fnkRtdG6t%2FzX3uTgqrFvQg%3D%3D&Category=Admin | | The Source |
| S3 9SA | Office Administrator Apprentice | Cleansing Service Group Ltd (Cinderella) Office Administrator Apprentice The Source Skills Academy (thesourceacademy.co.uk) | | The Source |
| S35 9YR | Operations Department Apprentice | Equipserv UK Limited https://thesourceacademy.co.uk/vacancy?Category=Customer%2520Service&Advert=W0t8XSshZIfX3uTgqrFvQg%3D%3D&Category=Customer%20Service | | The Source |