



Funded by
UK Government



Opportunity Sheffield 2024-25

Referrals: programmes & contact details

Skills & Employability South Yorkshire is being delivered by Sheffield City Council and is part-funded by South Yorkshire Mayoral Combined Authority. This project is part-funded by the UK Government through the UK Shared Prosperity Fund.





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Opportunity Sheffield is the employment and skills service in Sheffield City Council.



We help local people get jobs, find apprenticeships and access training, supporting them to overcome barriers to employment and career progression.

Working with employers, we aim to build strong and diverse workforces which offer opportunities to local people and strengthen the local economy.

Our work with local and regional partners identifies gaps in employment and skills services and aims to fill them.

Opportunity Sheffield's programme of activity includes:

- employment support (keyworker) projects in communities across Sheffield, including targeted and specialist services and wraparound provision
- industry-specific training courses for work
- promotion of inclusive hiring, apprenticeships, work trials and supported employment
- community jobs fairs and networking events
- training brokerage, employer support and funding advice
- Green skills, social value, schools' engagement and more

Making a referral to Opportunity Sheffield



Option 1: Direct Referral

If you already know which programme and/or delivery partner you wish to refer to, you can establish direct contact (without triage) using the contact details in this directory.

This includes referrals to employment support projects delivered by our voluntary and community sector partners.



Option 2: Triage

If you're not sure which partner or programme to refer to, contact a member of the Opportunity Sheffield team.

We can discuss the details of the case, advise on the most suitable programme and delivery partner, and then make the referral.

Telephone:

0114 2296 188

Email (general triage):

opportunity@sheffield.gov.uk

Direct email - employment support:

opportunity@sheffield.gov.uk

Direct email - sector-specific training:

sectorrouteways@sheffield.gov.uk

Direct email - employee training:

advance@sheffield.gov.uk



Targeted Employment Support – Specialist Keyworker

Eligibility: Aged 16+, out-of-work, resident of Sheffield, has the right to live and work in the UK **AND** relevant to the targeted cohort

Accommodation / Homelessness

Depaul UK

A: Cumberland House, 176 Eyre St, Sheffield, S1 4QZ

E: Frank.Groves@depaulcharity.org.uk

T: 0114 278 7152



Care Experienced

Sheffield Futures

A: Star House, 43 Division Street, Sheffield, S1 4GE

E: Gemma.Nally@sheffieldfutures.org

T: [0114 201 2800](tel:01142012800)



Refugees & Asylum Seekers

Voluntary Action Sheffield

A: The Circle, 33 Rockingham Lane, Sheffield, S1 4FW

E: m.lutakome@vas.org.uk

T: 0114 253 6600



Ex-offenders / Returners from the criminal justice system

Manor & Castle Development Trust

A: Community Space, Manor Park Centre, Sheffield, S2 1WE

E: JaneCartwright@manorandcastle.org.uk

T: 0114 265 5145





Targeted Employment Support – Ethnic Minorities

Eligibility: Aged 16+, out-of-work, resident of Sheffield, has the right to live and work in the UK **AND** relevant to the targeted cohort

Pakistani Women

Equal Communities

A: Shipshape Health And Wellbeing Centre,
The Stables, Sharrow Lane, Sheffield, S11 8AE

E: info@equalcommunities.co.uk

T: 0114 258 5000



Hong Kong Community

Sharrow Community Forum

A: Old Junior School, South View Road,
Sheffield, S7 1DB

E: reception@sharrowcf.org.uk

T: 0114 250 8384



Somali Community

Infinite Skills

A: Isaac Centre, Sheffield, S11 8FP

E: ahmed@infinite-skills.co.uk

T: 07506 864155



Roma Women

Care for Young People's Future

A: Sheffield, S2 1WS

E: info@cypf.org.uk

T: 07949003014





Targeted Employment Support – Specialist Health

Eligibility: Aged 16+, out-of-work, resident of Sheffield, has the right to live and work in the UK **AND** relevant to the targeted cohort

Mental Health

South Yorkshire Housing Association

A: 152 Rockingham Street, Sheffield, S1 4EB

E: r.mosforth-hunt@syha.co.uk

T: 0114 299 200



Supported Employment for Autism

Autism Centre for Supported Employment

A: Autism Centre for Supported Employment, 22 Paradise Square, Sheffield, S1 2DE

E: autism.centre@yahoo.co.uk

T: 07399 122 268 / 07399 122 305



Autism (Keyworker service)

Autism Plus

A: The Exchange Brewery, 2 Bridge St, Sheffield, S3 8NS

E: suzanne.eusman@autismplus.co.uk

T: 0114 384 0284



Supported Employment for Learning Difficulty, Disability & Autism

Sheffield City Council – Local Supported Employment Sheffield

A: Howden House, 1 Union St, Sheffield S1 2SHE:

E: sse@sheffield.gov.uk

T: 0114 229 6188





Community keyworker projects (location-based)

Eligibility: Aged 16+, out-of-work, resident of Sheffield **AND** has the right to live and work in the UK



North & North-East Sheffield

SOAR

A: 19 Bellhouse Rd, Firth Park, Sheffield, S5 6HJ

E: razia.din@soarcommunity.org.uk

E: employment@soarcommunity.org.uk

T: 0114 2440401



North-East Sheffield

Burngreave Works

A: Sorby House, 42 Spital Hill, Sheffield, S4 7LG

E: tammypiercey@burngreaveworks.org.uk

E: zaheerahmed@burngreaveworks.org.uk

T: 0114 21 32 307



North & North-West Sheffield

Zest

A: Zest Centre Sheffield, S6 3NA

E: lynsey.golland@zestcommunity.co.uk

T: 0114 270 2042



North-East Sheffield

Firvale Community Hub

A: 127 Page Hall Rd, Sheffield, S4 8GU

E: info@firvalecommunityhub.org.uk

T: 0114 261 9130



Community keyworker projects (location-based)

Eligibility: Aged 16+, out-of-work, resident of Sheffield **AND** has the right to live and work in the UK



East Sheffield

Tinsley Forum

A: 120-126 Bawtry Rd, Tinsley, Sheffield S9 1UE

E: graham@tinsleyforum.co.uk

T: 0114 244 4887



South-East Sheffield

Manor & Castle Development Trust

A: Com.Unity, 32 Westfield Centre, Sheffield, S20 8ND

E: JaneCartwright@manorandcastle.org.uk

T: 0114 265 5145



East Sheffield

Manor & Castle Development Trust

A: Community Space, Manor Park Centre, Sheffield, S2 1WE

E: JaneCartwright@manorandcastle.org.uk

T: 0114 265 5145



South Sheffield Equal Communities

A: Shipshape Health And Wellbeing Centre, The Stables, Sharrow Lane, Sheffield, S11 8AE

E: info@equalcommunities.co.uk

T: 0114 258 5000



Community keyworker projects (location-based)

Eligibility: Aged 16+, out-of-work, resident of Sheffield **AND** has the right to live and work in the UK



South Sheffield: Gleadless Valley

Heeley Development Trust

A: Ash Tree Yard, 62-68 Thirlwell Rd, Heeley, Sheffield, S8 9TF

E: may.c@heeleydevtrust.com

T: 0114 399 1070

South
Yorkshire
Housing
Association



Central Sheffield

South Yorkshire Housing Association

A: 152 Rockingham Street, Sheffield, S1 4EB

E: r.mosforth-hunt@syha.co.uk

T: 0114 2900 200



Central Sheffield

Together for Sheffield

A: Solly St, Sheffield S1 4DE

E: catherine@togetherforsheffield.co.uk



Central Sheffield

Zest

A: 18 Upperthorpe, Sheffield, S6 3NA

E: lynsey.golland@zestcommunity.co.uk

T: 0114 270 2042



Engagement projects

Eligibility: Aged 16+, out-of-work, resident of Sheffield **AND** has the right to live and work in the UK

Participants cannot be already engaged on another Opportunity Sheffield employment support project

Creative Careers



A Mind Apart

A: 57 Burton St, Hillsborough, Sheffield, S6 2HH

E: natasha@amindapart.org.uk

T: 0114 232 1172



DJ Skills

Arundel Lane Studios

A: Arundel Lane, Sheffield, S1 4RF

E: jfergs@hotmail.co.uk

T: 07423 243952

Youth – Conservation and Community



Endeavour

A: Endeavour Centre, Earl Marshal Rd, Sheffield, S4 8FB

E: will.hopkins@endeavour.org.uk

T: 0114 243 8219



Physical Health / Chronic pain

Down2U Physiotherapy

A: CrossFit Kelham, Unit 1 Aztec Works, 10 Hicks Street, Sheffield, S3 8BL

E: adam@down2uphysiotherapy.co.uk

E: home@down2uphysiotherapy.co.uk

T: 07790 697765



Youth employability support

In addition to our Youth-focused engagement projects, Opportunity Sheffield runs a range of programmes aimed at developing young people's employability skills and providing access routes into the workplace.

Apprenticeships support

Our information, advice and guidance officers can support young people who are looking to secure an apprenticeship or job.

We run short programmes designed to boost the employability skills of those aged 16+ who have left school and are seeking an opportunity in the workplace.

Our annual Apprenticeships: Be Inspired fair, held each March, gives school pupils and leavers the chance to meet with employers and discover upcoming vacancies.

Email: sectorrouteways@sheffield.gov.uk

Community Youth Hubs

In partnership with the Department for Work and Pension, we operate several Community Youth Hubs across the city, where young people can work with a progression mentor and search for job opportunities, apprenticeships and education & training options.

Referrals to the Community Youth Hubs should be made through a Jobcentre Plus work coach, or if a young person is not engaged with Jobcentre Plus, by contacting opportunity@sheffield.gov.uk





Wraparound provision

Employment support participants can access the following wraparound services while they are on-programme:

Interview Clothing – The Suit Works

Ambition participants who do not have appropriate clothing for interview can be referred to The Suit Works for a free consultation, including a styling session and provision of suitable attire.

Solution-focused Brief Therapy – Green Tree Therapy

Green Tree Therapy offers employment-focused brief therapy sessions to help participants adopt a positive mindset for their job search.

Debt Support – Citizens Advice Bureau

Citizens Advice Bureau offers information, advice and guidance on personal finances and debt support advocacy.

Referrals to the above provision are made by keyworkers / advisors once a participant has enrolled on an Opportunity Sheffield programme.

The logo for The Suit Works, featuring the words 'The Suit Works' in a bold, sans-serif font. The word 'Suit' is stylized with red and blue diagonal stripes.

**The
Suit
Works**

The logo for Citizens Advice, featuring the words 'citizens advice' in a white, sans-serif font inside a dark blue speech bubble.

**citizens
advice**



Industry-specific training (Sector Routeways)

Eligibility: Aged 18+, out-of-work, resident of Sheffield AND has the right to live and work in the UK

As part of the Skills & Employability South Yorkshire Programme, Opportunity Sheffield runs short, industry-specific training courses for people who are out-of-work. These are designed to help people secure employment in industries where there are high numbers of vacancies.

Our sector routeways lead to sustainable jobs in areas such as:

- **construction**
- **business administration**
- **digital**
- **manufacturing**
- **hospitality**
- **rail track engineering**
- **early years education**
- **adult social care**

The bootcamp-style training courses include initial classroom study. This is where participants can gain the qualifications needed to get on-site and active in the workplace (e.g. Health & Safety L1, CSCS Card).

Participants can undertake a work placement with a local employer, leading to job or apprenticeship.

We also offer a routeway programme for young people who are not yet decided on their career choices but want a job.

Referrals:

E: sectorrouteways@sheffield.gov.uk

T: 0114 2296 188





Employee training and career progression

Eligibility: Aged 18+, resident of Sheffield AND currently in paid employment or self-employment

Sheffield residents who are in work and aiming to progress further or change their career can receive skills and career progression support through the Skills & Employability South Yorkshire Programme.

Opportunity Sheffield training brokers can:

- **provide career progression information, advice and guidance**
- **identify relevant courses and qualifications, including accredited and non-accredited training**
- **secure funding to support learning objectives**
- **support professional development, including career change**
- **advise on other opportunities to advance in the workplace**
- **refer working tradespeople to green skills training for upskilling.**

Referrals:

E: advance@sheffield.gov.uk

T: 0114 2296 188





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